#### DATA PROGRESS SEE TABLES BELOW

### 1) Share and Identify Best Practices and Standards (including Lessons

We found the best workflow in data entry begins with staff researching nomenclature before volunteers are given the specimens. This reduces extra time spent proofreading and correcting later. The workflow is now: pull specimens from collection  $\rightarrow$  research nomenclature and add new names to database  $\rightarrow$  volunteers enter data  $\rightarrow$  (volunteers photograph specimens  $\rightarrow$  we export to iDigBio)  $\rightarrow$  proofread data entry  $\rightarrow$  add any annotations to database  $\rightarrow$  import to main internal database  $\rightarrow$  export to Symbiota.

To Date: Sept 15, 2016

### 2) Identify Gaps in Digitization Areas and Technology

We are continuing the transition from our old database to BRAHMS. An export from BRAHMS to Symbiota was made in late April 2016 with some fields not being populated correctly in the migration. We are working with the developer to correct these problems.

### 3) Share and Identify Opportunities to Enhance Training Efforts

Continual volunteer training as issues arise is necessary to maintain data quality. One dedicated volunteer has now been trained to help proofread data entered by other volunteers. This will help ease the bottleneck between data entry and import to Symbiota.

Native and invasive look-alikes identification materials' first draft is almost complete. The guide includes line drawings, herbarium specimen images, and in-situ photos. The ID guide will be included in the Experience Boxes and will be available online. As collections were made for the Experience Boxes, we took more photos in-situ to use in the ID guide.

# 4) Share and Identify Collaborations with other TCNs, Institutions, and Organizations

We are continuing work with The Field Museum in creating an aquatic invasives Experience Box. We collected over 200 specimens for use in the boxes. Target species included AIS and their lookalikes. Collections will be finished by the end of September 2016. Volunteers at MOR are beginning to mount the specimens. Teacher evaluations of the lesson plans will be scheduled for later this fall.

The Outreach Coordinator is attending iDigBio Education and Outreach working group webinars and is collaborating with other members of the working group to plan a workshop scheduled for Dec 5 and 6, 2016 at Q?rius, The Coralyn W. Whitney Science Education Center at the Smithsonian National Museum of Natural History, Washington, D.C.: "Incorporating K-12 Outreach into Digitized Collections Programs." This workshop will bring together educators and collections personnel. Participants will collaborate to

write a white paper outlining best practices for scientists looking to engage with K-12 students and educators.

The Outreach Coordinator is collaborating with iDigBio along with other institutions in a working group entitled "Biodiversity to Explore Applied Statistical Techniques." The group is developing a module for undergraduate educators to incorporate natural history records into statistics curricula. Invasive species in the Great Lakes will be used as a case study in this project. The Outreach Coordinator will serve as an expert on Great Lakes AIS and will bring a botanical perspective.

### 5) Share and Identify Opportunities and Strategies for Sustainability

We found digitization volunteers are happiest when they have some variety in the taxa they are using. When a one genus is very large and photographing specimens takes weeks, volunteers seem less engaged. We receive more positive feedback when they can work with diverse taxa. This is similar to feedback previously reported about diversity in data entry.

### 6) Other Progress (that doesn't fit into the above categories)

The Outreach Coordinator will be presenting her outreach progress and plans at the Upper Midwest Invasive Species Conference in October 2016.

Several participants attended the Annual Botany2016 Conference in Savannah, GA where we attended symposia and workshops on herbarium data use and outreach

Ken Cameron, PI presented a poster on the TCN at the Society for Conservation Biology North American meeting, Madison, WI

## **GREAT LAKES TCN DATA visible in Symbiota Portal as of 9/15/2016**

| Herbarium                                      | Specimen Records | Georeferenced | Imaged |
|--|------------------|---------------|--------|
| New York Botanical Garden                      | 147009           | 57219         | 141829 |
| Total Illinois                                 | 57391            | 5076          | 29432  |
| J. F. Bell Museum of Natural History Herbariun | 83762            | 11552         | 41259  |
| Field Museum of Natural History                | 62462            | 55158         | 53497  |
| Wisconsin State Herbarium at UW-Madison        | 93661            | 15000         | 91174  |
| University of Michigan Herbarium               | 75829            | 7788          | 67808  |
| Michigan State University                      | 18175            | 0             | 18066  |
| New York State Museum                          | 0                | 0             |        |
| Morton Aboretum                                | 15907            | 1773          | 14141  |
| Willard Sherman Turrell Herbarium, Miami Un    | 18188            | 1             | 18152  |
| Robert W. Freckmann Herbarium at the Unive     | 0                | 0             |        |
| Greene/Nieuwland Herbarium, University of N    | 0                | 0             |        |
| Friesner Herbarium, Butler University          | 3312             | 2             | 3166   |
| Ohio State University Herbarium - Plants       | 394              | 0             | 394    |
| University of Wisconsin-LaCrosse               | 5261             | 2372          | 3464   |
| University of Wisconsin-Milwaukee              | 7525             | 793           | 7300   |
| Bartley Herbarium, Ohio University             | 4924             | 0             | 4924   |
| Central Michigan University                    | 3742             | 289           | 3711   |
| Albion College                                 | 1232             | 16            | 1223   |
| Andrews University Herbarium                   | 0                | 0             |        |
| Calvin College                                 | 0                | 0             |        |
| E. C. Smith Herbarium                          | 0                | 0             |        |
| Eastern Michigan University Herbarium          | 2395             | 560           | 2272   |
| Grand Valley State University                  | 4336             | 12            | 4277   |
| Green Plant Herbarium                          | 18906            | 9832          | 0      |
| Harriet Irving Botanical Gardens               | 0                | 0             |        |
| Herbarium, Biodiversity Centre of Ontario      | 10230            | 0             | 10230  |
| Herbier Louis-Marie (QFA) - Collection de plan | 13321            | 9895          | 0      |
| Herbier du Quebec (QUE) Collection de plante   | 504              | 504           | 0      |
| Hillsdale College Herbarium                    | 3635             | 15            | 3616   |
| Hope College                                   | 0                | 0             |        |
| Jardin Botanique de Montreal                   | 1286             | 37            | 0      |
| Marie-Victorin Herbarium                       | 35383            | 13491         | 394    |
| Seney National Wildlife Refuge                 | 207              | 0             | 207    |
| University of British Columbia Herbarium       | 26521            | 14165         | 3654   |
| Illinois Natural History Survey                | 48010            | 5076          | 20124  |
| University of Illinois Herbarium               | 9381             | 0             | 9308   |
| University of Manitoba Vascular Plant Herbaria | 5745             | 5566          | 0      |
| University of Toronto at Mississauga Herbariu  | 10920            | 4014          | 0      |
| Universite de Montreal Biodiversity Centre     | 0                | 0             |        |
| Western Michigan University                    | 0                | 0             |        |
| Plant Totals                                   | 789554           | 220206        | 551645 |

| Fish  | Specimen Records | Georeferenced | Imaged |
|---|------------------|---------------|--------|
| Field Museum of Natural History - Fish        | 4855             | 94            | 1497   |
| Illinois Natural History Survey - Fish        | 29371            | 8325          | 12846  |
| J. F. Bell Museum of Natural History - Fish   | 10685            | 9077          | 3298   |
| Ohio State University Museum of Biological Di | 9033             | 0             | 9005   |
| University of Michigan Museum of Zoology - F  | i 34434          | 1762          | 48     |
| University of Wisconsin-Madison Zoological M  | 4601             | 445           | 3952   |
| Fish Totals                                   | 92979            | 19703         | 21465  |

| Mollusks  | Specimen Records | Georeferenced | Imaged |
|---|------------------|---------------|--------|
| Field Museum of Natural History - Mollusks      | 6438             | 159           | 0      |
| Illinois Natural History Survey - Mollusks      | 5716             | 5553          | 5716   |
| J. F. Bell Museum of Natural History - Mollusks | 0                | 0             |        |
| Ohio State University Museum of Biological Di   | 2376             | 0             | 2350   |
| University of Michigan Museum of Zoology - N    | 22351            | 2             | 414    |
| University of Wisconsin-Madison Zoological M    | 531              | 425           | 137    |
| Mollusk Totals                                  | 37412            | 6139          | 2901   |
|   |                  |               |        |
| GRAND TOTAL                                     | 919945           | 246048        | 576011 |